



## ORBIT TVET COLLEGE INVITES SUITABLE CANDIDATES TO APPLY FOR THE FOLLOWING VACANT FIXED TERM CONTRACT POSTS:

REF NO.	POST TITLE	SITE
ORB30/2018	Facilitator – Centre of Specialisation - Electrician Trade (SL9) 03 years contract	Brits Campus
ORB31/2018	Administration Assistant – Centre of Specialisation – (SL5) 03 years contract	Central Office

Applications must be forwarded to: The Deputy Principal Corporate Services, ORBIT TVET College, Private Bag X82096, Rustenburg, 0300 or be hand delivered at ORBIT TVET College (Central Office), Fatima Bhayat Street, Rustenburg.

### PLEASE NOTE:

Applications must be submitted on form Z83, obtainable from any Public Service Department and **MUST** be accompanied by a covering letter, a recently updated comprehensive CV (inclusive of three referees and contact details), certified copies (not older than three months) of all qualifications with academic transcripts and ID document and driver's licence where applicable.

Please indicate the reference number of the post you are applying for on your application form. Candidates who apply for more than one post should complete a separate application form for each post. Applications received after the closing date as well as those faxed or e-mailed will **NOT** be accepted.

### CLOSING DATE: 16 November 2018

Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks [where applicable], qualification and employment verification. Where applicable, candidates will be subjected to a skills/knowledge/competence test. The College reserves the right not to make appointments and correspondence will be limited to shortlisted candidates only. If you do not receive any response within three months after closing date of this advertisement, kindly accept that your application was unsuccessful.

For more information regarding the advertised posts, visit the College website at [www.orbitcollege.co.za](http://www.orbitcollege.co.za) or direct your enquiries to Ms M L Mahuma on (014) 592 7014 or (014) 597 5540.

**Note: All costs incurred due to your application and interviews will be at your expense. Preference will be given to persons from designated groups, especially with regard to race, gender and disability.**