



## ORBIT TVET COLLEGE

### REQUEST FOR QUOTATION NO RFQ 35467: MAINTENANCE/REPAIRS OF TRUSSES AND CEILINGS (COMPUTER LAB) AT ORBIT TVET COLLEGE – MANKWE CAMPUS.

#### 1. INVITATION

ORBIT TVET College – Mankwe Campus invites service providers to submit a written price quotation/proposal for repairs of trusses and ceilings.

- 1.1 The quotation must be valid for 30 calendar days.
  - 1.2 All prices should be VAT inclusive.
  - 1.3 **Compulsory briefing session will be held on Thursday, 20 November 2025 at 13H00 at ORBIT TVET College - Mankwe Campus, Mogwase, 0314.**
  - 1.4 Closing date of proposal is on **Thursday, 27 November 2025 at 11H00am.**
- 2 Quotations must be emailed to: [scm@orbitcollege.co.za](mailto:scm@orbitcollege.co.za), Marked RFQ 35467:

### **MAINTENANCE/REPAIRS OF TRUSSES AND CEILINGS (COMPUTER LAB) AT ORBIT TVET COLLEGE – MANKWE CAMPUS.**

**Failure to submit to the above stated e-mail address will automatically disqualify your proposal/quotation.**

#### 2.1 All enquiries must be directed to:

Mr Clifford Sebopelo  
Tel 014 597 5500  
Email [csebopelo@orbitcollege.co.za](mailto:csebopelo@orbitcollege.co.za)

#### 3. STATUTORY NON-TECHNICAL MANDATORY REQUIREMENT

- 3.1 Valid Tax Compliance status Certificate – Pin Issued
- 3.2 CIDB Grading of 2GB of higher.
- 3.3 Completed and Signed SBD 4 Form (Bidder's Disclosure)
- 3.4 BBBEE Certificate (Sworn Affidavit of BBBEE Status Level or SANAS BBBEE Certificate)

#### 3.4.1 TO QUALIFY FOR PREFERENTIAL POINTS

**Should you be recommended, you will be expected to submit an Original Sworn Affidavit of BBBEE Status Level or Original Certified Copy of a BBBEE certificate issued.**

#### 4. TERMS AND CONDITIONS

- 4.1 No late submissions will be accepted.
- 4.2 Service Provider should note that should they be recommended to render the service needed they will be required to complete the College database form obtainable from the College website

([www.orbitcollege.co.za](http://www.orbitcollege.co.za)) in order for the College to issue official Purchase Order from the College system.

**5. EVALUATION CRITERIA**

**5.1 Price and Preferential Procurement**

The quotations will be evaluated on the 80/20 basis, where 80 points will be assigned for the lowest price and the 20 points based on the Preferential Procurement Status level Certificates

**Mankwe Campus Computer Lab Ceiling  
Repairs**

DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
SECTION NO. 1				
BILL NO 1				
PRELIMINARIES				
AGREEMENT AND SCHEDULE OF CONDITIONS OF BUILDING CONTRACT				
BUILDING AGREEMENT AND PRELIMINARIES				

<p>i)The Agreement is to be the JBCC Series 2000 Minor Works Agreement: Contract Data prepared by the Joint Building Contracts Committee, May 2018 Edition 6.2</p>				
<p>ii)If Alternative A as set out in clause 10.3 hereinafter is to be used for the adjustment of the preliminaries each item priced is to be allocated to one or more of the three categories by insertion of "F", "V" or "T" as the case may be against the price in the "rate" column immediately preceding the "amount" column, where "F" denotes a fixed amount (amount not to be varied), "V" denotes an amount variable in proportion to value and "T" denotes an amount in proportion to time</p>				
<p>iii) Clauses stated under a clause heading, shall be read in conjunction with the existing JBCC Series 2000 Minor Works Agreement, May 2018 Edition and the JBCC Series 2000 Preliminaries, May 2018 Edition 5.2.</p>				
<p>User note</p>				
<p>A provision/clause in Edition 6.2 of the JBCC Principal Building Agreement may have unintended consequences. The following is relevant:</p>				
<p>Within the contract data document there is space to insert changes made to the JBCC documentation. Quantity surveyors have generally up to now merely inserted in this space "Refer to Bill No. 1"</p>				
<p>Below the above mentioned space the following note has been inserted:</p>				
<p>"Note : The amendments contained herein or in the single referenced Annexure constitute the only amendments to the standard JBCC Agreement that will apply. No other amendments shall be of any force or effect"</p>				

Should quantity surveyors wish to adhere to the system of inserting amendments, modifications, corrections or supplements to the JBCC documentation under the listed clause headings in Bill No. 1 (Preliminaries) then it is suggested that the following clause be inserted in the space provided in the contract data where changes made to the JBCC documentation are to be recorded:				
"It is specifically agreed that the note below calling for amendments to the standard JBCC Agreement to be listed in the space provided in the contract data or recorded in 'the single referenced Annexure' shall not apply. Where standard clauses or alternatives are not entirely applicable to this agreement such amendments, modifications, corrections or supplements as will apply are given under each relevant clause heading in Bill No 1 (Preliminaries) and such amendments, modifications, corrections or supplements shall take precedence notwithstanding the note below and notwithstanding the provisions of clause 5.6 of the JBCC Principal Building Agreement"				
Not doing as suggested above when adhering to the system generally used by quantity surveyors up to now may result in any amendments within Bill No. 1 (Preliminaries) being considered null and void, which could then lead to major claims				
The contractor to include it into his/her pricing the allowance for scaffolding	item	1		
Health and Safety Requirements				
The Contractor to Prepare the health and safety file with clear fall protection plan and forward to the Clients for Approval, including for OHS Officer, etc	Item	1.00		
Profit on above item	Item	1.00		
Attendance on ditto.	Item	1.00		

<b>SECTION A - PRINCIPAL BUILDING AGREEMENT</b>				
<b>DEFINITIONS</b>				
Definitions and interpretation Clause 1	Item	1.00		
<b>SUMMARY OF CATEGORIES</b>				
Category : Fixed R..... Category : Value R..... Category : Time R.....				
<b>SECTION NO. 2</b>				
<b>BILL NO. 1</b>				
<b>REMOVAL OF EXISTING WORK</b>				
Note:				
The tenderer is advised to refer to "Model Preamble For Trades" before pricing this Bill				
<b>ALTERATIONS</b>				
Site Establishment				
Barricade of the Works for Safety with an approved material. (Poles treated wooden droppers, including. Gate for entry/exit) - 1.8m High Safety Netting. or similar approved material	m2	85		
<b>Removal of existing Ceilings</b>				
Carefully Inspect/Take out damaged ceiling boards including brandering and replace with new ceiling system (measured elsewhere)	m2	140		

<b>All mechanical air-con units and Electrical light fittings, Cameras complete to be removed and re-installed and tested to the satisfaction of the Project Manager specifications.</b>				
Air-conditions	No	2		
Light fittings complete	No	15		
Cameras	No	1		
<b>BILL NO. 2</b>				
<b>NEW WORKS</b>				
The bidder is referred to the relevant Clauses in the separate document Model Preambles for Trades (1999 Edition) and to the Supplementary Preambles which are incorporated in these Bills of Quantities.				
<b>CEILING SYSTEM</b>				
<b>Supply and installation of suspended Ceiling system thick including all the Tee Section structute and hangers</b>				
Supply and installation of suspended Ceiling system 1200mm x 600mm x 15mm thick including all the Tee Section structute and hangers	m2	140		
<b>PAINT WORK</b>				
Prepare walls,sand down and paint with the approved paint to the manufacturer specifications	m2	156		
<b>Certification: The Contractor to provide ail necessary Certificates of Compliance/Completion for Electrical Work - for all Specialised Work</b>	item	1		
The contractor to assess the electrical work and fix all the disfunctional light fittings, replace bulbs where necessary,REMOVE and replace all the damaged light fittings and leave in good working conditions	item	1		

**Provisional Sums(The provisional sums will be used at the discetion of the Client representative supported by three quotes where applicable)**

The Contractor to assess the Support truss members on the existing trusses replace in full or part of the damaged roof trusses where necessary remove and reinstate the roof sheeting and PV panels and issue a TR 2 Certificate on Completion by the Professional Engineer	Item	1	60 000	60 000.00
Profit	%			
Attendance	%			
CONTINGENCIES Allow Five Percent (5%) on the sub-total above for Contingencies to be used at the discretion of the Project Manager and to be deducted in whole or in part if not required				
<b>Sub-total</b>				
Value Added Tax (15%)				
<b>TOTAL BID AMOUNT</b>				

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder