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# **ORBIT TVET COLLEGE**

**Request for Quotations:  
For the Removal, Reinstating and Repairs of  
Paving at Brits Campus**

## 1. INVITATION

<b>RFQ Number:</b>	15928
<b>Description of Service:</b>	The removal, Reinstating and Repairs of Paving at Brits Campus
<b>Issue Date:</b>	10 July 2023
<b>Closing date for Questions and Answers:</b>	18 July 2023
<b>Date for Non-Compulsory briefing session:</b>	14 July 2023 at 11H00 at ORBIT TVET College – Brits Campus, Reitz Street North, BRITS, 0250
<b>Closing Date for Submissions of RFQ 15928:</b>	21 July 2023 at 11H00am.
<b>SCM Contact Person:</b>	Mr C Sebopelo <a href="mailto:csebopelo@orbitcollege.co.za">csebopelo@orbitcollege.co.za</a> 014 597 5500
<b>Enquiries directed to this Person:</b>	Mr Albert Merementsi <a href="mailto:amerementsi@orbitcollege.co.za">amerementsi@orbitcollege.co.za</a> 014 597 5500

A quotation(s) must be emailed to [scm@orbitcollege.co.za](mailto:scm@orbitcollege.co.za) by 11:00 am on the 21 July 2023. Late applications will automatically be disqualified.

All queries must be directed to the SCM contact person indicated above.

## 2. STATUTORY NON-TECHNICAL MANDATORY REQUIREMENT

- 2.1 Valid tax compliance status certificate-Pin Issued
- 2.2 BBBEE Certificate- This is a sworn Affidavit of the BBBEE Status Level or the Original Certified Copy of the BBBEE certificate issued.
- 2.3 CIDB grading of 1 CE or higher.
- 2.4 Proof of Residential address.

### **3. TERMS AND CONDITIONS**

1. Bidders must submit all necessary documents and complete all forms and questionnaires contained in the RFQ. Each bidder's proposal shall be evaluated against timelines and price.
2. Bidders responding to this quotation are deemed to do so, on the basis that they acknowledge and accept all Terms and Conditions of this quotation.
3. RFQ validity period 90 days.
4. Validity period may not be extended unless otherwise stated by the College.
5. Incomplete or late submissions will not be evaluated.
6. Return quotations to the email address provided before closing date and time.

**Note:**

The Service Provider should note that should they be recommended to render College with the services needed, they will be required to complete the College database form obtainable from the College website ([www.orbitcollege.co.za/tenders](http://www.orbitcollege.co.za/tenders)) in order for the College to issue official Purchase Order from the College System.

### **Specifications**

See detailed in the attached tabled pricing schedule. Please note the following below.

1. Removal of the existing paving and set aside for re-use
2. Specification include the site clearance and setting out
3. Excavation in all materials other than rock to reduce level and cart away
4. G5 approved earth-filling materials supplied by the contractor
5. Compaction of surfaces to in layers not exceeding 150mm
6. Soil poisoning with approved weed killer applied in accordance with the manufacturer's instruction
7. Laying of 50mm bevel paving in stretcher bond pattern to walkaways

#### 4. EVALUATION CRITERIA

1. Functionality
2. Price and Preferential Procurement Point System

#### FUNCTIONALITY

<b>Table 2. Functionality Criteria</b>			
<b>Note: No bid will be considered unless 60 points has been achieved for functionality</b>			
Item	Functionality	Points	
1	<p><b>Company Experience and Track Record:</b> Provide project experience demonstrating capability and technical know-how in carrying out works of similar nature and size (CIVIL WORKS).</p> <p>1x Proof of appointment letter in client's letterhead 1x Proof of completion certificate of the same project</p>	20 20	40
2	<p><b>Key staff experience and capabilities in the Construction Industry (not less than 5 years' experience):</b></p> <p><b>Projects Manager</b> CV and Qualifications Relevant Experience (Not less than 5 years)</p>	15 15	30
3	<p><b>Locality (attach proof of residential address)</b></p> <p>Madibeng Within Northwest Other provinces</p>	20 points 10 points 5 points	20
4	<p><b>List of Plant and Equipment:</b> The Contractor to provide list of plant and equipment relevant to the project with proof of registration</p>	10	10
Total Points			<b>100</b>

#### **5. PRICE AND PREFERENTIAL PROCUREMENT**

- The Quote will be evaluated on an 80/20 basis, where 80 points will be assigned for the lowest price and the 20 points based on the Preferential Procurement Status Level Certificates.
- the preference point system applicable; and
- any specific goal as of the Preferential Procurement Policy Framework Act.

EVALUATION CRITERIA		POINTS
1.	Price	80
2.	Specific goal	10
3.	BBBEE	10
4.	Total	100

5.1. The following formula must be used to calculate the points out of 80 for price in respect of a tender with a Rand value equal to or below R50 million, inclusive of all applicable taxes: Where  $P_s$  = Points scored for price of tender under consideration;  $P_t$  = Price of tender under consideration; and  $P_{min}$  = Price of lowest acceptable tender.

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

$P_s$  = Points scored for comparative price of bid under consideration

$P_t$  = Comparative price of bid under consideration

$P_{min}$  = Comparative price of lowest acceptable bid

5.2. A maximum of 20 points may be awarded to a tenderer for the specified goals for the tender.

5.3. The points scored for the specific goal must be added to the points scored for the price and the total must be rounded off to the nearest two decimal places.

5.4. Subject to section 2(1)(f) of the Act, the contract must be awarded to the tendering scoring the highest points.

5.6 50% of the 20/10 points will be allocated to promote this goal and points will be allocated in terms of the B-BBEE scorecard as follows:

B-BBEE Status Level of Contributor	Number of Points for Preference (80/20)	Number of Points for Preference (90/10)
1	10	5
2	9	4.5
3	7	3
4	6	2.5
5	4	2
6	3	1.5
7	2	1
8	1	0.5
Non-compliant contributor	0	0

- 5.7 A tenderer must submit proof of its B-BBEE status level contributor [scorecard].
- 5.8 A tenderer failing to submit proof of B-BBEE status level of contributor –
- 5.8.1 May only score in terms of the 80/90-point formula for price; and
- 5.8.2 Scores 0 points for B-BBEE status level of contributor, which is in line with section 2(1)(d)(i) of the Act, where the supplier or service provider did not provide proof thereof.
6. 50% of the 20/10 points will be allocated to promote this goal. Points will be allocated as follows or provides a guideline for ORBIT TVET College specific goals:

Specific Goal	Number of Points for Preference (80/20)	Number of Points for Preference (90/10)
100% Women Group owned	3	1
100% Black Designated Group owned	2	1
Within the boundaries of the North West	2	1
100% Youth Group Owned	2	1
Disability	1	1

- 6.1 Any specific goal for which a point may be awarded, must be clearly specified in the invitation to submit a tender.
- 6.2 A tenderer failing to submit proof of required evidence to claim preferences for other specified goals, which is in line with section 2 (1) (d) (ii) of the Act.
- 6.2.1 may only score in terms of the 80/90-point formula for price; and
- 6.2.2 scores 0 points for the relevant specific goals where the supplier or service provider did not stipulate locality.
- 6.3 The preference points scored by a tenderer must be added to the points scored for price.
- 6.4 The points scored must be rounded off to the nearest two decimal places.
- 6.5 The contract must be awarded to the tenderer scoring the highest preference points.

#### 7. Criteria for Breaking Deadlock in Scoring

- 6.1 If two or more tenderers score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points in total for specific goals.
- 6.2 If two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots. The names of the two or more tenderers will put into a container and the chairperson of the delegated committee will draw the lot which supplier will be appointed.



**SBD 3.1: PRICING SCHEDULE – FIRM PRICES**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY OFFER TO BE VALID FOR ..... DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	DESCRIPTION	TOTAL BID PRICE IN RSA CURRENCY INCLUSIVE OF VALUE ADDED TAX
1	REMOVAL AND REINSTATING OF PAVING AT- BRITS CAMPUS (REFER TO TECHNICAL SPECIFICATIONS)	
1.1	<b>TOTAL Excluding VAT ( SCHEDULE A)</b>	R
1.2	<b>Preliminaries and General @ 15%</b>	R
1.3	<b>Subtotal (A)</b>	R
1.4	<b>Add Contingency @ 10%</b>	R
1.5	<b>SUB-TOTAL (B)</b>	R
1.6	<b>Add 15% VAT ( SUBTOTAL C</b>	
1.7	<b>GRAND TOTAL Including VAT</b>	R

NB \* Price quoted must include delivery costs and etc.

Bidder's Name: .....

Position: ..... Date: .....

Bidder's Signature: .....

Removal and reinstating of Paving

SCHEDULE OF

Section 1  
SECTION: 4

ITEM NO	DESCRIPTION	UNIT	QTY	RATE	AMOUNT R
<b><u>SECTION NO.1</u></b>					
<b><u>EXTERNAL WORKS</u></b>					
<b><u>BILL NO.1</u></b>					
The Tenderer is referred to the relevant Clauses in the separate document Model Preambles for Trades (2008 Edition) and to the Supplementary Preambles which are incorporated in this Bill.					
<b><u>THE FOLLOWING WORK IN PAVINGS (ALL TRADES)</u></b>					
NOTE: All Supplementary preambles noted in the preceding sections apply equally to trades and items measured under the entire external works section, unless stated otherwise.					
<b><u>SITE CLEARANCE, ETC.</u></b>					
<b><u>Site clearance, etc.:</u></b>					
1	Allow for setting out	m2	650		
<b><u>EXCAVATION OTHER THAN BULK</u></b>					
<b><u>Excavation in all materials other than rock not exceeding 1m deep.:</u></b>					
2	Reduced levels under roads, paving, etc.	m3	130		
<b><u>Extra over excavation other than bulk in all materials for excavation in (on-site verification required for payment).:</u></b>					
3	Soft rock.	m3	0		Rate Only
4	Hard Rock.	m3	0		Rate Only
<b><u>CARTING AWAY.</u></b>					
Extra over bulk excavations for loading, carting and dumping surplus excavated material (no allowance made for increase in bulk).:					
Surplus material from excavations and/or stock piles on site to to a dumping site to be found by the					
5	Contractor.	m3	130		



<b>EARTH FILLING, ETC.</b>			
Earth filling obtained from the excavations and/or prescribed stock piles on site compacted to 93% Mod AASHTO density.:			
7 Under floors, pavings, etc.	m3	0	Rate only
Filling with G5 approved material supplied and carted onto site by the Contractor, and spread, level, water, and compact in 150mm layers to density of at least 98% Mod. AASHTO maximum density.:			
8 Under floors, pavings, etc.	m3	130	
Extra over for Item 8 to stabilise imported G5 material with 2,5% Portland Cement.			
9 Under floors, pavings, etc.	t	7	
Coarse river sand filling compacted to 100% Mod. AASHTO maximum density.:			
10 Under floors, etc.	m3	20	
<b><u>TESTS</u></b>			
<b><u>Prescribed density tests on filling.:</u></b>			
11 "Modified AASHTO Density" test.	No	8	
<b><u>SOIL POISONING</u></b>			
<b><u>Approved brand of weed killer mixed and applied in accordance with manufacturer's instruction.:</u></b>			
12 Under floors and pavings, etc. (Provisional).	m2	650	
<b><u>COMPACTION OF SURFACES</u></b>			
<b><u>Compaction of surfaces.:</u></b>			
Rip and scarify top surface of existing formation to a depth of 150mm and compact to not less than 100% of Modified AASHTO density.			
13	m2	650	
<b><u>ROADWORK, PARKING AREAS AND PAVING</u></b>			
<b><u>Paving of 50 mm bevel concrete paving bricks with butt joints on 25mm thick sandbed (compacted thickness) with sand and cement mixture swept into joints and hosed down.:</u></b>			
14 50mm bevel Paving removing in stretcher bond pattern to walkways, etc to falls.	m2	650	

<p>50mm Paving re-laid in stretcher bond pattern to 15 walkways, etc to falls.</p>	m2	530		
<p>Extra-over Item PS73,01 b , supply additional Paving 16 to replace the broken items</p>	m2	120		
<p><b>17 SUB-TOTAL BROUGHT FORWARD FROM SUMMARY OF SCHEDULE OF QUANTITIES (A)</b></p>				
<p>18 Preliminary and Generals @ 15%</p>				
<p>19 SUB-TOTAL (A)</p>				
<p>20 Add Contingencies @ 10% ( SUB-TOTAL A X 0.05)</p>				
<p>21 SUB-TOTAL (B)</p>				
<p>22 Add 15% VAT ( SUB-TOTAL C = B X 0.15)</p>				
<p>23 Final Total</p>				

## BIDDER'S DISCLOSURE

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature Date

.....  
Position Name of bidder