



## higher education & training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA

### CHIEF DIRECTORATE: NATIONAL EXAMINATIONS AND ASSESSMENT

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TO: EXAMINATION OFFICERS  
EXAMINATION CENTRES  
CAMPUS MANAGERS  
PRINCIPALS OF FET PUBLIC AND PRIVATE COLLEGES  
SOUTH AFRICAN COLLEGE PRINCIPALS' ORGANISATION (SACPO)  
UMALUSI

### MEMORANDUM 05 OF 2013: ISSUING OF NC (V) CERTIFICATES

This memorandum should be read in conjunction with memorandum 31 of 2012.

After protracted negotiations with Umalusi, the quality assessor for NC (V) qualifications, a decision was reached in September 2012 that Umalusi will issue NC (V) certificates for Level 2, 3 and 4 and not only for Level 4.

To ensure full compliance of certification data, the Chief Directorate: National Examinations and Assessment has had to embark on a full system enhancement and verification process before submitting datasets to Umalusi for certification as the Department has been issuing NC (V) Level 2 and 3 certificates since the introduction of the NC (V) qualifications in 2007. The verification process is the final phase of the certification process on the examinations IT system and it is envisaged that the distribution of NC (V) certificates will resume towards the end of June 2013.

FET Colleges will be informed of the exact delivery dates of the certificates for NC (V) Levels 2, 3 and 4 for the period 2007 till 2012 once printing has started.

Examination centres can in the interim request a confirmation letter for candidates that are in need of proof of successful completion of NC (V) Level 4 for higher education studies or employment purposes. Such requests should be submitted directly to Ms Michelle Malherbe on the email address [malherbe.m@dhet.gov.za](mailto:malherbe.m@dhet.gov.za). The surname, initials, ID number and NC (V) programme of the candidate must be included in the request and the candidate must have successfully completed all three NC (V) levels.

Yours sincerely

**Mrs NL Mjajubana**  
**Chief Director: National Examinations and Assessment**  
**Date: 07 February 2013**