



ORBIT TVET COLLEGE

REQUEST FOR QUOTATION NO. 45097-1: Repairs of the Air-Conditioners at ORBIT College - Rustenburg Campus

1. INVITATION

ORBIT TVET College – Central Office invites service providers to submit a written price quotation for supply and delivery of Toners and Drums

1.1 The quotation must be valid for 60 calendar days.

1.2 All prices should be VAT inclusive.

1.3 **No Compulsory briefing session will be held**

1.4 Closing date of proposal is on **Thursday, 14th December 2023 at 09H30am.**

1.5 Quotations must be emailed to: tmotlhaga@orbitcollege.co.za, Marked **REQ 45097-1: Repairs of Air-Conditioners at ORBIT College - Rustenburg Campus**

Failure to submit to the above stated e-mail address will automatically disqualify your quotation

1.6 **All enquiries must be directed to:**

Name : Mr. Thapelo Motlhaga

Tel : 014 597 5515

Email : tmotlhaga@orbitcollege.co.za

2. STATUTORY NON-TECHNICAL MANDATORY REQUIREMENT

2.1 Valid tax compliance status certificate (Pin Issued)

2.2 Certified copy of BBBEE certificate/sworn affidavit confirming BBBEE status level

2.3 Fully completed Bidder's Disclosure SBD 4

2.4 **CIDB Grading 1ME**

2.5 The service provider must submit three (3) past or current references letters that are project related with contact details on client company letter heads .

2.2.1 TO QUALIFY FOR PREFERENTIAL POINTS

Should you be recommended, you will be expected to submit an Original Sworn Affidavit of BBBEE Status Level or Original Certified Copy of a BBBEE certificate issued.

3. TERMS AND CONDITIONS

3.1 No late submissions will be accepted.

3.2 Quotations should only be submitted to: tmotlhaga@orbitcollege.co.za.

(Failure to submit to the above stated e-mail address will automatically disqualify your quotation)

3.3 Service Provider should note that should they be recommended to render the service needed they will be required to complete the College database form obtainable from the College website

www.orbitcollege.co.za in order for the College to issue official Purchase Order from the College System.

4. EVALUATION CRITERIA

4.1 Price and Preferential Procurement

The quotations will be evaluated on the 80/20 basis, where 80 points will be assigned for the lowest price and the 20 points based on the Preferential Procurement Status level Certificates