



ORBIT TVET COLLEGE

ORBIT TVET College invites applicants to submit their Curriculum Vitae together with certified copies of qualifications for the College database for Recognition of Prior Learning, Facilitator & Assessor - Community Development.

Applications must be forwarded to: The Human Resources Manager, ORBIT TVET College, Private Bag X82096 Rustenburg 0300 OR be hand-delivered at Cnr Bosch & Fatima Bhayat Street, Rustenburg.

For enquiries

Ms S Moodley

Tel: 014 597 5543

Closing date 03 April 2015

RPL Facilitator & Assessor- Community Development Level 4 or 5

- REQV 13 in Community Development
- Must be a registered assessor –Further Education and Training Certificate: Community Development -76990
- Two or more years' experience in teaching Community Development Level 4 or 5
- Valid Driver's licence and own transport
- Be prepared to travel
- Fixed Term Contract

Duties:

- Assist with registration and induction of students
- Facilitate general academic and career development of students
- Prepare lesson plans and facilitate students in compliance with the Community Development RPL Plan, Project timetable, and the College Quality Management System
- Assist with diagnostic assessment of students, capture marks on the Business Management System and maintain the

	<p>necessary ICASS and ISAT records</p> <ul style="list-style-type: none">• Assess and capture student marks.• Create a conducive classroom environment and ensure efficient classroom management• Liaise with the Senior Lecturers, HODs and Student Support Officers in providing student support interventions to students.• Distribute learning material and student packs to students and maintain the necessary record• Manage and monitor student attendance
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